

പ്രേഷകൻ

പ്രിൻസിപ്പാൾ

സീകർത്താവ്

ഡയറക്ടർ

കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ്

വികാസ് ഭവൻ

തിരുവനന്തപുരം

സർ

വിഷയം:- ഗവൺമെൻ്റ് കോളേജ് കട്ടപ്പന -2020 -21 വർഷത്തെ ഭരണ റിപ്പോർട്ട് തയ്യാറാക്കി അയയ്ക്കുന്നത് സംബന്ധിച്ച്.

സൂചന:- കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിൻറെ 14 .05 .2021 തീയതിയിലെ STAT/ 18418/ 2021/ DCE നമ്പരായുള്ള കത്ത്.

മേൽ വിഷയത്തിലേക്ക് അങ്ങയുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നു.ഈ കോളേജിലെ 2020 -21 വർഷത്തെ ഭരണ റിപ്പോർട്ട് തയ്യാറാക്കി അങ്ങയുടെ അറിവിലേക്കും തുടർനടപടികൾക്കുമായി ഇതോടൊപ്പം അയയ്ക്കുന്നു.

ഉള്ളടക്കം : പ്രൊഫോർമ

# Approval Valid

Digitally Approved By

ഡോ. കണ്ണൻ വി

Date 12.08.2021

Reason: Approved

വിശ്വസ്തയോടെ

ഒപ്പ്/-

ഡോ. കണ്ണൻ വി

പ്രിൻസിപ്പാൾ (ഇൻ ചാർജ്)

പ്രിൻസിപ്പാൾക്കു വേണ്ടി

**GOVERNMENT OF KERALA**  
**DIRECTORATE OF COLLEGIATE EDUCATION**

Proforma for the collecting of data for the preparation of Annual Administration Report 2020-21

1-(a) Name & address of the institution with pincode : Government college Kattappana ,Kattappana P.O,Idukki,685508

Telephone Number : 04868 272347

Fax Number : Nil

Web Address : [gkattappana.dce@kerala.gov.in](mailto:gkattappana.dce@kerala.gov.in) , [www.gkattappana.nic.in](http://www.gkattappana.nic.in)

E-mail id : [gkattappana.dce@kerala.gov.in](mailto:gkattappana.dce@kerala.gov.in)

(b) Name & Mobile No. of Principal : Dr.Kannan V,Principal in charge,8921210543.

(c) NAAC Accreditation Level : "A" Grade

(d) University to which affiliated : Yes, M G University, Kottayam.

(e) Name of Panchayat/Municipality/Corporation in which the institution is situated : Kattappana Municipality.

(f) Year of starting : 1977

(g) Name of Courses offered

UG Programme	PG Programme
.B.Sc Chemistry, B.Sc Mathematics Malayalam, BA Economics, B.Com	BA ,M.Com, MA Malayalam, MA Economics, M.Sc Chemistry, Integrated MA English (5 Years)



2(b) No. of Transgender students admitted during 2020-21= Nil  
 2(c) If Yes Name of courses they are enrolled in :  
 3.(a) Number No. of day scholar : 600  
 (b) Name No. of day scholar : 80

4 Details regarding Scholarship

Sl.No.	Name of scholarship	Under Graduate		Post Graduate	
		Number	Amount	Number	Amount
1	higher education scholarship	3	66000	2	80000
2	Suvrna Jubily Scholarship	4	40000	1	10000

5 Fee concessión and stipend for the year 2020-21

(a) No. of students enjoying fee concession

Sl.No.	Category	Graduation		Post Graduation	
		Boys	Girls	Boys	Girls
1	SC/ST/OEC/OBC(H)	50	64	11	19
2	OBC Concession	47	92	5	31
3	Forward Community(students under KPCR) Socially & Economically B.C	48	79	4	36

5 Students enjoying stipend from the Harijan Welfare Department

Graduation (SC/ST/OEC/OBC(OBH))				Post Graduation (SC/ST/OEC)			
Boys	Girls	Amount	Month up to which	Boys	Girls	Amount	Month up to which
50	64	Stipend < 8km 800 Stipend > 8km 900	Jan-21	11	19	Stipend < 8km 800 Stipend > 8km 900	Mar-20
Post Graduation (General)							
				Boy's	Girls	Amount	Month up to which
				9	32	200	Jan-21
Post Graduation (OBC)							
				4	36	200	Jan-21





(b) Distinction Rank in the university Examination 2020-21

© placement of students, if any

Nil

(d) No. of Research papers published 1. National journal. 2. International Journal

Nil

€ No. of Ph ds produced

Nil

7.(a) Details regarding teaching staff on 31.03.2021

Sl.No	Subject	Sanctioned strength	Associate professor	Assistant Professor	Total
1	Commerce	8	0	7	8
2	Malayalam	8	2	7	8
3	English	3	-	3	3
4	Chemistry	6	1	6	6
5	Mathematics	3	-	3	3
6	Economicss	6	-	6	6
7	Political Science	1		1	1
8	Hindi	1	-	1	1
9	History	1	-	1	1
10	Statistics	1	-	1	1
11	Physical Education	1	-	1	1
<b>Total</b>		<b>39</b>	<b>3</b>	<b>36</b>	<b>39</b>



No. of Teach	No. of Teachers			No. of Teachers having Ph.D			No. of Teachers Having M.Phil			Having both Pd.D & M.Phil		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
	26	13	39	5	4	9	4	3	7	1	0	1

© Details of Guest Lecturers appointed

Sl.No.	Name of Subject	Male	Female	Total
1	Sanskrit		1	1
2	Chemistry		1	1
3	Maths	1		1
4	Economics		1	1
	<b>Total</b>	<b>1</b>	<b>3</b>	<b>4</b>

8 Community Development Activities; New Contributions in teaching learning process.2020-21

1 Dept. of Commerce : National Webinar 1 , Inter National Webinar :1

2 Dept of Economics : State seminar 8, webinar 1

3 Dept of Malayalam : National webinar 2

4 Dept of Chemistry :National Webinar :3

5 Dept of Mathematics :Webinar 1

9) Details regarding new courses started /Change of subject in existing courses/new baches sanctioned during 2020-21 (Integrated MA English)5 years (2020-21)

10) Details regarding study tour 2019-20					
Sl.No.	Courses/Subject in which tour were	No. of students participated	Total amount spent		
1)	Nil	Nil	Nil	Nil	Nil
2	Nil	Nil	Nil	Nil	Nil

11 Research work and Faculty Development Programmes, UGC Assisted Scheme

- a) No. of teachers deputed for FIP Nil
- b) No. of teachers got PhD during the year. Nil

12 Receipt for the year		2018-19	2019-20	2020-21
1)	Collection of Tution Feer	312500	700000	819840
2)	Other items (specify)	475000	150770	759082
<b>Total</b>		<b>787500</b>	<b>850770</b>	<b>1578922</b>

13 Expenditure for the year 2020-21

14 Details Non Teaching Staff

SI.No.	Name of Post	Sanctioned Strength	Existing Strength
1	Sr.Supdt	1	
2	Head Accountant	1	
3	Sr.Clerk	3	
4	Cleek	3	
5	Typist	1	
6	Attanter	2	
7	Office Attantant	7	
8	Librarian	1	
9	Sweeper	2	
10	Sanitation worker	2	
11	Night Wathman	2.	
18	Name of the Assembly constituency were the proposal was submitted & name of the MLA	Details of the projet conductedwith MLA fund	Head of Account
	Idukki,Kattappa ana Municipality	Amount Utilizes (in Lakhs)	Budget Allocation (in Lakhs)
		Current status of the project funded by the MLA	

19.(a)	Brief not on ColleguPlanning Fourm and its activitis	Nil
(b)	Brief not on Collegu union and its activities	Nil
©	NilBrief note on the details of training given to officials	Nil
(d)	Brief note of Comuter lab	Nil
€	Furnish informationin important confereneeces,publications	Nil
(f)	Collegu Auditorium-apacity and Facilities	Nil
(g)	Sensitive issues during the year 201-20	Nil
(h)		

20	Details regarding college working day's	
	(a) No. of working day's during 2020-21	
	(b) No. of working day's lost due to students unrest teachers strike and others reasons.	
21	Any other achievements or information to be included in the Annual Administrative Report 2020-21 of this department	Nil
	Disignation & Signature of the Head of Institution.	
1	Infrastructure facilities like building , rods, bridges etc. costing Rs.50 lakh or more created during the year and expenditure incurred. Construction work of Academic block is going on 1 croro	
2	Details of infrastructure created but not used for varoius reasons. Nil	
3	Instances of under utlized infrastructure. Nil	
4	Details of vehicles puchsed /disposed of during the year. Nil	
5	Assets transferred to other agencies durin the year. Nil	
6	Details of machinery, equipments or other assets costing Rs.5 Lakh or more purchased during the year. Nil	
7	Assets damaged or otherw ise disposed during the year. Nil	
8	Land acquird/purchased during the year. Nil	

Name

Departmental Publications

	Manuals, codes prepared and issued during the year : Nil
1	
2	Important publication brought out by the department, their prices. (if priced) : Nil
3	Citizens charter of the department-give brief details in the body of the report or give the full charter as an annexure. Nil
4	details of sales made during the year. Nil
5	Publication under point. Nil

Implimentation of Right to information Act.

1	Name and address of public Information Officer, Assistant public information officer as well as Appellate authorities under the Act.: Dr.V Kannan, Assistant Prof. Chemistry., Name and address of Assi. publication officer Smt. Aeleyamma P J, Sri. Ajith T.M, Sr. Supdt, Name and appellate authorities Dr. Dr.V Kannan Principal in Charge
2	Details of cases received, disposed, pending.: case rceived -26, disposed-26, pending- Nil.
3	penalties levied for non supply of information. NA
4	Sou moto disclosures made by the department. NA
5	Details of cases relating to the department pending in appeal with the state Information Commission.

Internal Control System.

1	Details of staff used exclusively for internal audit. Nil
2	Details of target /achievement of inspection of offices and follow up action of inspection - Nil
3	Details of Outstanding paras in the inspection report of Accountant General.-
4	Audit committee meeting conducted.- Nil
5	Details of various monitoring committees set up and brief mention of their activities during the year.: NA

*[Handwritten Signature]*

Principal  
Govt. College  
Kattappana

