

Minutes of the meeting on 17/06/2021
Online

Agenda:

- 1) Approval of academic calendar - partially done
- 2) Extra-curricular activities - online mode.
- 3) Review of online classes.

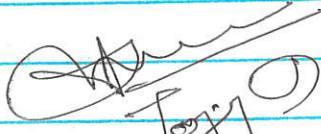
Present:

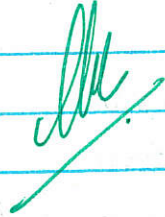
1. Dr. Kannan V
2. Tojy Dominic
3. Aeliyamma P.J
4. Dr. Dharmarajand S
5. Dr. Krishnaprasad P.S
6. Arunkumar T.A
7. Vani P.
8. Muhammed Sharneer.

Decisions:

- 1) The academic calendar for the year 2021-22 is approved. Members expressed the concern that the university may change the whole schedules. It is decided to change the calendar if the university changes it afterwards.
- 2) The council investigated the possibilities of doing online co-curricular activities so that the students may not lose their contact with others. Decided to do them department wise. Since the college is functioning as CFLTC, it is not advisable to bring any further to the college.

- 3.) The council reviewed the progress of the online classes and found that it is highly strenuous for the teachers and the students alike. Decided to conduct some trainings for teachers in preparing short lessons.
- 4.) Approved the NAAE proposals to be included in the plan fund.


Tajj Omiri



Minutes of the meeting of IQAC on 03/08/2021 online

Agenda.

1. Starting of add-on/certificate courses
2. Starting of Peer Group Learning
3. Other matters.

Present.


1. Dr Kannas V.
2. Tojy Dominic
3. Sreekanth K-C
4. Aeliyamma P-J
5. Arunkumar T.A
6. Dr. Krishnaaprasad P-J
7. Dr. Dharmarajin S.S
8. Vani P.
9. Dr. Betsy M.
10. Dr. Ajayakumar G.

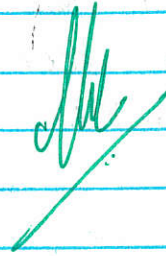
Decisions

1. The council decided to instruct the departments to start the add-on/certificate courses in the online mode. The notes and other materials may be posted in the class whatsapp groups.
2. Peer Group Learning shall be started immediately. The departments were asked to select the students using the google form provided by Arunkumar TA, the coordinator.

various departments is their initiatives to CoreNet webinars and workshops.

4. The teachers were asked to submit the personal data files since the transfer is on the corner.


Tajj Dominique



Minutes of the IQAC meeting on 22/09/2021
online.

Agenda.

- 1) Orientation for the first year students.
- 2) SSR
- 3) Peer Group Learning inauguration
- 4) Commencement of add-on courses.
- 5) other matters.

Present.

1. Dr. Kannan V
2. Tojy Dominic
- 3) Sreekanth K.C
- 4) Arunkumar T.A
- 4) Dr. Maryista Susan George
- 5) Dr. Vineeth V.S
- 6) Dr. Shereena Rani
- 7) Dr. Krishna prasad P.S
- 8) Dr. Saranya
- 9) Aelvyamma P.T

Decisions.

- 1) Decided to conduct an orientation session for the first year students.
- 2) Peer Group Learning shall be inaugurated by Dr. Krishnakumar K.S, Additional Director of Collegiate Education
- 3) Decided to start the proposed add-on certificate courses at the earliest.
- 4) Instructed the departments to conduct webinars and seminars.

Minutes of the meeting of IQAC on 21/10/2021 Online

Agenda:

1. Commencement of Offline classes.
2. Other matters.

Present

1. Dr. Karan V
2. Dr. Krishna Prasad P.S
3. Dr. Arunkumar TA
4. Dr. Sharmena Rani
5. Tej Dhanuic
6. Jeeleenth K.C
7. Dr. Vineeth V.S
8. Manu M.R
9. Achyamma P.J

Decisions

1. Decided to clean the campus and the buildings before the commencement of the offline classes scheduled on 25/10/2021.
2. Decided to conduct a staff meeting on the first day to discuss the academic progress.
3. Decided to speed up the process of SSR preparations.
4. Decided to collect data from the passed out students.

Minutes of the IQAC Meeting on 02/12/2021

Agenda

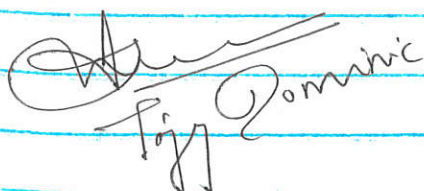
1. Preparation of AQAR - 2020-21
2. SSR
3. Academic audit.

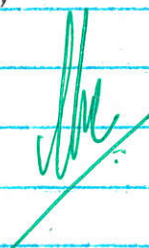
Present

1. Dr. Kannan V.
2. Dr. Krtshreprasad P-S
3. Dr. Anandkumar T.A
4. Dr. Vineeth V-S
5. Dr. Shemeenavani
6. Tojj Dominic
7. Sreekanth K-C
8. Aeliyamma P-J

Decisions

- 1) The council decided to prepare the AQAR for 2020-21. It is instructed to the depts and clubs to submit the documents before 31 Jan. 2022.
- 2) Decided to start preparatory works for the submission of SSR.
- 3) Decided to conduct academic audit by the end of February 2022.


Tojj Dominic



Minutes of IQAC meeting on 10/2/2022

Agenda:

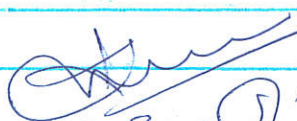
1. Academic audit
2. Feedback
3. AQAR & SSR

Present

1. Dr Kannan V
2. Tojy Dominic
3. Dr. Krishnaprasad P.S
4. Sreekanth K.C
5. Dr. Arunkumar T.A
6. Dr Vani P.
7. Dr. Shereenaranni.
8. Achyamma P.J

Decisions:

- ① Decided to conduct the internal academic audit in the first week of March.
- ② Feedback shall be collected from the students before the end of the academic year.
- ③ AQAR & SSR for data collection should be augmented. The review will be done periodically by the IQAC.


Tojy Dominic



Minutes of the IQAC online meeting on 22/5/22

Agenda

1. Preparation of academic calendar
2. Action plan for 2022-23
3. Review of the feedback
4. SSR & AQAR

Present:

1. Dr. Kannan V
2. Dr. Anithaprasad P.J
3. Tiji Dammie
4. Dr. Vani P
5. Dr. Arunkumar T.A
6. Aeliyamma P.J

Decisions

1. Decided to prepare the academic calendar for 2022-23
2. Decided to finalise the action plans received from the depts. and to fix the tentative schedules.
3. The feedbacks received were discussed and analysed the comments. Decided to work on the suggestions and complaints raised by the students.
4. Decided to speed up the process of SSR preparation and AQAR 2019-20