GOVERNMENT COLLEGE KATTAPPANA

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(Affiliated to Mahatma Gandhi University, Kottayam)

ANNUAL QUALITY ASSURANCE REPORT

INTERNAL QUALITY ASSURANCE CELL

2016-17

GOVERNMENT COLLEGE KATTAPPANAANNUAL QUALITY ASSURANCE REPORT OF THE IQAC 2016-17

PART A

1.   Details of the Institution

1.1 Name of the Institution

Government College Kattappana

1.2 Address Line 1

Kattappana P O

City/Town

Idukki

State

Kerala

Pin Code

685508

Institutional e-mail Address

gckattappana@gmail.com

Contact Numbers

+91 4868 272347

Name of the Head of the Institution

Dr. Silvykutty Joseph

Tel. No. with STD Code

+91 4868 272347

Mobile Number

9496061277

Name of the IQAC Co-ordinator

Biyamol George

Mobile Number

9400969283

IQAC e-mail Address	gckattappanaiqac@gmail.com

1.3 NAAC Track ID KLCOGN19535

1.4 Website Address http://gckattappana.ac.in

Web-link of the AQAR

http://gckattappana.ac.in/iqac/AQAR-2016-17.pdf

1.5 Accreditation Details   :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
1	I	A	3.03	2016	16-09-2021

1.6 Date of Establishment of IQAC 10-08-2011

1.7 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC   : First AQAR after accreditation

1.8 Institutional Status

University: State ☐   Central ☐

            Deemed ☐   Private ☐

Affiliated College: Yes ✓   No ☐

Constituent College: Yes ☐   No ✓

Autonomous college of UGC: Yes ☐   No ✓

Regulatory Agency (AICTE, BCI, MCI, PCI, NCI etc.) Approved Institution:

            Yes ☐   No ✓

Type of Institution:

Co-education ✓   Men ☐   Women ☐

Urban ☐   Rural ✓   Tribal ☐

Financial Status:

Grand-in-aid   ✔

UGC 2(f)   ✔   UGC 12 (B)   ✔

1.9 Type of Faculty/Programme

Arts ✔   Science ✔   Commerce ✔

Law   PEI   TEI

Engineering   Health Science   Management

Others (Specify)

1.10 Name of the Affiliating University   Mahatma Gandhi University, Kottayam

1.11 Special status conferred by Central/State Govt/UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST

UGC-Innovative PG programmes   UGC-COP

Any Other (Specify)

2   IQAC Composition and Activities

2.1 No. of Teachers   8

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   1

2.4 No. of Management Representatives   Nil

2.5 No. of Alumni

1

2.6 No. of any other stakeholders and community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

1

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders

06

Faculty

02

Non-Teaching Staff

01

Alumni

01

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes ☐   No ☑

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total 01   International ☐   National ☐

State level ☐   Institutional level 01

Themes   Quality Improvement and Accreditation

2.14 Significant Activities and contributions made by IQAC

- Successfully coordinated the NAAC visit and obtained A Grade with CGPA 3.03
- Orientation programme for first PG, UG students was conducted
- Advocated strengthening of department level Alumni Meeting
- Ensured optimal use of the ICT facilities of the institution.

Government College Kattappana   *AQAR 2016-17*

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
• Successfully complete the NAAC accreditation process.	• NAAC Peer team visited the institution and accredited the college with A Grade.
• Starting of new courses	• Two new PG courses started – M Sc Chemistry and MA Economics
• Ensure the optimal use of ICT facilities	• Faculty members made use of the ICT facilities of the institution and students were also encouraged to present seminars through power point presentation.
• Complete the construction of the New Library Block.	• Construction of the New Library Block was completed
• Conduct international, national and state level seminars.	• One international and four national level seminars were conducted.
• Complete the construction of the Ladies' Hostel	• Construction of the Ladies' Hostel is nearing completion.

2.16 Whether the AQAR was placed in statutory body

Yes

Management ☐   Syndicate ☐

Any other body   College Council

Provide the details of the action taken

The college council discussed and approved the AQAR. The plan of action for the next academic year also was approved.

PART B

Criterion I

1.   Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	2	-	-
UG	5	-	-	-
Others	-	-	-	-
Total	7	2	-	-

1.2   Flexibility of the Curriculum: CBCSS/Core/Elective option/Open options

> • The college offers UG programmes under the Choice Based Credit and Semester System.
>
> • Core and Complementary courses are compulsory for UG programmes.
>
> • Common courses in English, Hindi and Malayalam are offered to all UG students.
>
> • UG students can choose open courses.
>
> • PG programmes are offered under the Credit and Semester System.
>
> • Elective courses are offered for UG and PG students

Pattern of Programmes

Pattern	Number of programmes
Semester	9
Trimester	-
Annual	-

1.3   Feedback from stakeholders (On all aspects)

Government College Kattappana   *AQAR 2016-17*

Alumni	✓	Parents	✓
Employers		Students	✓

Mode of feedback

Online	✓	Manual	

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

> • Revised syllabus for all UG programmes will be implemented from 2017-18 academic year.
>
> • Faculty members of the college contributed to the syllabus revision as members of Board of Studies / Curriculum Development Committee Members.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	28	-	-	-

2.2 No. of permanent faculty with Ph. D.   4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	7	-	-	-	-	10	-	10	Nil$^\$$

Assistant Professors are recruited through the Kerala Public Service Commission and posted at the college by the Department of Collegiate Education, Government of Kerala.

$ Guest lecturers have been recruited in vacant posts of assistant professors

2.4 No. of Guest / Visiting faculty / Temporary faculty

10	-	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	22	2
Presented papers	-	10	2
Resource Persons	-	10	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Smart classrooms were effectively utilised by faculty and for conducting student seminars.
- Students were encouraged to use various e-learning resources.

2.7 Total No. of actual teaching days during this academic year   180

2.8 Examination/ Evaluation Reforms initiated by the Institution

- A College Level Monitoring Committee functions to supervise continuous evaluation process in the credit and semester system.
- Internal Examinations and Model Examinations are conducted regularly.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 1 | - | 2 |

2.10 Average percentage of attendance of students   88

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	no. of students appeared	Percentage of				
		Distinction (A/A+)	I Class (B)	II Class (C)	III Class (D)	Pass %
M A Malayalam	12	34	50	8		92
M Com	11	-	63	-	-	63
B A Economics	43	49	30	7	5	91
B A Malayalam	26	39	19	19		77
B Com	56	40	27	13	2	82
B Sc Chemistry	21	57	19	-	-	76
B Sc Mathematics	23	57	26	4	-	87

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC, at the beginning of the academic year, prepares an academic calendar and constantly monitors its effective implementation. Meetings are held regularly to evaluate the progress of implementation. Separate meetings are held with faculty members and students to ensure the proper functioning of the system. Students are encouraged to utilize the various resources of the institution like library computer lab etc. Wi-fi facility is made available in the campus. Student participation in WWS, SSP, ASAP (Novel initiatives of the Govt of Kerala) is ensured. Class PTAs are held

regularly.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25		-	-
Technical Staff		-	-	-

Criterion III

3.   Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> - Inter disciplinary Research Cell functions in the college to promote the research and extension activities of the college
>
> - IQAC encourages the faculty members to take up major and minor research projects.
> - Faculty members are encouraged to avail FDP
> - Faculty members are encouraged to participate in seminars and present papers.
> - The Inter disciplinary Research Cell compiled the research articles of the faculty members of the institution and published a journal titled *Hill Thoughts.*

3.2 Details regarding major projects : Nil

3.3 Details regarding minor projects

	Completed	*On-going*	*Sanctioned*	*Submitted*
Number	-	2	1	-
Outlay in Rs. Lakhs	-	2.7	0.9	-

3.4 Details on research publications : The Inter disciplinary Research Cell published a journal *Hill Thoughts* which included research articles of the faculty members of the institution

3.5 Details on Impact factor of publications: Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	*Duration Year*	*Name of the funding Agency*	*Total grant Sanctioned (in Rs. lakhs)*	*Received (in Rs. lakhs)*
Major projects				

Minor Projects	3	UGC	3.6	1.025
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects*(other than compulsory by the University)*				
Any other(Specify)	-			
Total	3	UGC	3.6	1.025

3.7 No. of books published

With ISBN No. [-]   Without ISBN No [1]

Chapters in Edited Books [-]

3.8 No. of University Departments receiving funds from

UGC SAP [ ]   CAS [ ]   DST FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

For colleges

Autonomy [ ]   CPE [ ]

DBT Star Scheme [ ]   INSPIRE [ ]

CE [ ]   Any Other (Specify) [ ]

3.9 Revenue generated through consultancy [ ]

3.10 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	4	-	-	-
Sponsoring agencies	Director of Collegiate Education, Govt. of Kerala				

3.11 No. of Faculty served as experts, chairpersons or resource persons   2

3.12 No. of collaborations

International   2   National   -   Other

3.13 No. of linkages created during this year   1

3.14 Total budget for research for current year in lakhs :

From funding agency   1.025

From Management of University/College   -

Total   1.025

3.15 No. of patents received this year: Nil

3.16 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
-	-	-	-	-	-	-

No. of faculty from the Institution who are Ph. D. Guides   1

Students registered under them   4

3.17 No. of Ph.D. awarded by faculty from the Institution   -

3.18 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

| JRF | - | | SRF | - |
| Project fellows | - | | Other | - |

3.19 No. of students Participated in NSS events:

| International level | - | | National level | - |
| State Level | - | | University Level | - |

3.20 No of students Participated in NCC events:

| International level | | | National level | 11 |
| State Level | 18 | | University Level | 110 |

3.21 No. of Awards won in NSS:

| International level | | | National level | |
| State Level | | | University Level | |

3.22 No. of Awards won in NCC:

| International level | | | National level | 2 |
| State Level | 5 | | University Level | 18 |

3.23 No. of Extension activities organized

University Forum	-		College Union	1
NCC	4		NSS	4
Other	2			

3.24 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

---

- FAIR-CHEM -Chemistry exhibition for school students
- Water Quality Analysis
- FIRE (Financial Information for Rural Empowerment)
- Field Visits to study the socio economic conditions of tea plantation workers in Peerumed Taluk.
- Blood Donation
- Midday meals for the destitutes

- AIDS awareness campaign
- Organic farming
- Palliative care

Criterion IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18.7 Acres	-	-	18.7 Acres
Class rooms	21	1	Plan Fund, Govt. of Kerala	22
Laboratories	4	-	-	4
Seminar Halls	2	-	-	2
No. of important equipment purchased (≥ 1-0 lakh) during the current year.		3	Plan Fund, Govt. of Kerala	3
Value of the equipment purchased during the year (Rs. in Lakhs)		3.9		3.9
Others			-	
a. Auditorium	1	-		1
b. Language lab	1	-		1
c. heritage Museum	1	-		1
d. Health Club	1	-		1
e. Edusat Virtual class room	1	-		1
f. Canteen	1	-		1
g. Computer Lab	4	-		4
h. ASAP skill training centre	1			1
i. Commerce Reading room	1			1
j. Kalam's corner in library	1			1

4.2 Computerization of administration and library

- The college library is computerized

- New software was purchased for office administration

4.3   Library services:

	Existing		Newly added		Total	
	No.	*Value*	*No.*	*Value (Rs)*	*No.*	*Value*
Text Books	30906		1641	586000	32547	
Reference Books	1463				1463	
e-Books						
Journals	3		3		3	
e-Journals						
Digital Database						
CD & Video	57(CD)				57	
Others (specify)						

4.4   Technology up-gradation (overall)

	Total Computers	*Computer Labs*	*Internet Connection*	*Browsing Centres*	*Computer Centres*	*Office*	*Departments*	*Others*
Existing	134	4	All Computers	-	1	12	25	-
Added	-	-	New High Speed Connection	-	-	-	-	
Total	134	4	All Computers	-	1	12	25	-

4.5   Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- The college has four computer labs
- All computers have internet connectivity
- New networking with Directorate of Collegiate Education was established

4.6   Amount spent on maintenance in lakhs :

ICT	
Campus Infrastructure and facilities	
Equipment	1.5
Others	
Total	1.5

Annual maintenance of the college building is done by the PWD, Govt. of Kerala

Criterion V

5.   Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> • An orientation programme was conducted for first year UG and PG students
>
> • Details of various extension activities, associations and clubs were briefed to all first year students.
>
> • First year students were also briefed about programmes such as ASAP, WWS and SSP.
>
> • Details of scholarships available are intimated to students through notices read in class rooms, notice boards and public address system.
>
> • The college prospectus and calendar also provide information on the various student support services

5.2 Efforts made by the institution for tracking the progression

> • Examination results are analysed and measures for improvement are taken by departments
>
> • Review of academic progress is conducted in departments and outcomes and strategies are discussed and planned in department meetings.

5.3 Total Number of students

UG	PG	Ph. D.	Others
566	72	-	-

No. of students outside the state   -

No. of international students   -

Men		Women	
Number	*Percentage*	*Number*	*Percentage*
179	*28*	*459*	*72*

	Last Year					*This Year*					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
352	76	19	152	8	607	349	92	20	171	6	638

Demand ratio $\boxed{*}$ Dropout ratio $\boxed{3.4\ \%}$

* Admission is through the centralised allotment process of the university.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching programme for PG entrance examinations
- Coaching programme for NET is conducted by PG departments
- Coaching for PSC examinations

No. of student beneficiaries $\boxed{32}$

5.5 No. of students qualified in these examinations

NET $\boxed{1}$ SET/SLET $\boxed{}$ GATE $\boxed{}$ CAT

$\boxed{}$ IAS/IPS etc. $\boxed{}$ State PSC $\boxed{7}$ UPSC

$\boxed{}$ Other $\boxed{3}$

5.6 Details of student counselling and career guidance

- The Career Guidance Cell actively functions in the college to effectively guide the students to achieve their career goals.
- Career guidance cell informs students about career and higher studies opportunities
- Career guidance cell guided students to participate in placement programmes held at nearby institutions.
- Vidyaraja School of Management Studies provided a one day classon Certifies Management Accountant.
- Skill Map Finishing School conducted an Employability Skill Evaluation Test for UG and PG students.
- Girideepam College of Engineering conducted a one day seminar on

Personality development interested UG students

No. of students benefitted $\boxed{325}$

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	198	48	38

5.8 Details of gender sensitization programmes

- Women's cell functions for the welfare of women staff and students.
- Women's cell organised seminars for women students.
- Committee against Sexual Harassment (CASH) functions in the college.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level $\boxed{20}$

National level $\boxed{}$ International level $\boxed{}$

No. of students participated in Cultural events

State/ University level $\boxed{19}$

National level $\boxed{}$ International level $\boxed{}$

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level $\boxed{1}$

National level $\boxed{}$ International level $\boxed{}$

Cultural: State/ University level $\boxed{3}$

National level $\boxed{}$ International level $\boxed{}$

5.10 Scholarships and Financial Support

	Number of Students	*Amount*
Financial support from institution		
Financial support from government	411	2424429
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Sports: State/ University level ☐

National level ☐ International level ☐

Cultural: State/ University level ☐

National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students ☐ 10

5.13 Major grievances of students (if any) redressed

- Drinking water facility with hot and cold water was arranged.
- Coffee vending machine was made available in the cooperative society.
- College bus started service.
- Cooperative society started functioning
- Started two new PG courses
- The functioning of the scholarship desk was augmented

Criterion VI

6.   Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To create a socially committed and responsible generation by extending value based and creative education for the young aspirants, fulfilling their higher education desires and kindling their spirits with noblest ideals and creative talents.

Mission

To bestow a platform for the enrichment and enhancement of the intellectual capabilities and creative talents of the stakeholders by imparting advanced knowledge in science, arts, and humanities and ensuring equality for all.

6.2 Does the Institution has a Management Information System   Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- Faculty members participated in the workshops conducted by the University for curriculum and syllabus revision.
- Faculty members served as members of Board of Studies of the university for various subjects.

6.3.2   Teaching and Learning

- Teacher's diary and class log are maintained by faculty members
- Special coaching was imparted to needy students
- Smart classrooms were effectively utilised by faculty and students for conducting student seminars.
- Students were encouraged to use various e-learning resources.
- Language Lab was effectively utilized for improving the language efficiency of students.

6.3.3   Examination and Evaluation

- A college level monitoring committee was constituted to supervise the continuous evaluation.

- Internal examinations for UG and PG students were conducted in a centralised manner and results were published in time.

6.3.4 Research and Development

- Various departments conducted seminars and workshops
- Faculty members were encouraged to avail FDP.
- Faculty members registered for Ph D
- The inter disciplinary research cell published a journal titled *Hill Thoughts*

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New equipment, furniture and books were purchased.
- Construction of Ladies hostel and library block is nearing completion.
- Started the construction of science block.

6.3.6 Human Resource Management

- Faculty members attended short term courses for quality improvement.
- Principal and administrative staff attended training programmes of Govt. of Kerala.
- Faculty members participated in training programmes of NCC, NSS etc.

6.3.7 Faculty and Staff recruitment

- Assistant Professors are recruited through the Kerala Public Service Commission and posted at the college by the Department of Collegiate Education, Government of Kerala.
- Guest and FIP substitute lecturers are selected based on merit from among the short list prepared by the Deputy Director of Collegiate Education.

6.3.8 Industry Interaction / Collaboration

- The department of Chemistry has established international collaborations
- Water quality analysis was conducted as a consultancy service
- Various departments organized Industrial visits

6.3.9 Admission of Students

- Admissions to all programmes are based on merit.
- Admission to all programmes is through the Centralised Allotment Process of M G University.
- An orientation programme for students and parents was conducted on CAP.

• All reservation policies of the Government are strictly followed.

6.4 Welfare schemes for

Teaching	State life insurance, Group insurance scheme, Group personal accident insurance scheme etc.
Non-teaching	State life insurance, Group insurance scheme, Group personal accident insurance scheme etc.
Students	Financial support including scholarships, stipends, lump-sum grants etc. Ramp facility for physically handicapped students

6.5 Total corpus fund generated

$$\boxed{1,328,990.00}$$

6.6 Whether annual financial audit has been done

Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	*External*	*Internal*
	Yes/No Agency	*Yes/No Authority*
Academic	No	Yes, IQAC
Administrative	Yes, Audit cell of the Dept. of Collegiate Education, Govt. of Kerala and Accountant General, Kerala	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✔

For PG Programmes   Yes ☐   No ✔

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- College and departmental alumni meetings are held.
- Alumni has offered financial help for needy students and has established a scholarship

6.12 Activities and support from the Parent – Teacher Association

- PTA organized merit day to encourage meritorious students.
- College and class PTA meetings were held
- PTA took up maintenance works of student amenities.
- Undertook measures for the Starting of new courses.
- Regularly interacted with the peoples' representatives and ensured their active participation in the developmental activities of the college.
- PTA fund was utilized for the day today activities of the institution.

6.13 Development programmes for support staff

- Administrative and technical staff attended training programmes of the Institute for Management in Government, Govt. of Kerala.
- Administrative staff attended workshops and training by the Department of Collegiate education, Government of Kerala.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environment Day was observed on June 5th by conducting invited talk and planting saplings.
- The campus is kept green by preserving trees, plants and grasslands.
- A herbal garden is maintained.
- Students take part in paddy cultivation in the nearby field.
- Trees are planted and maintained by NSS, Farm Club and Nature Club.
- A Bio diversity club was formed.

Criterion VII

7.   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ICT enabled Student seminars were conducted

- Socio economic survey was conducted by the department of Economics
- Bridge courses were conducted for first year UG students

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Successfully completed the NAAC Accreditation process and secured A grade
- Two new PG courses started during this academic year namely, Economics and Chemistry
- Construction of Library block, Ladies' hostel and staff quarters nearing completion.
- Construction of Science block progressing at a fast pace.
- Bio diversity club was formed.
- Ensured effective use of the ICT facilities of the college.

7.3   Give two Best Practices of the institution

- Heritage Museum
- Film Festival

7.4   Contribution to environmental awareness / protection

- Nature Club actively functions in the college and organizes programmes inside and outside the campus. The club organizes programmes to sensitize the staff and students on environmental issues. The club along with NCC and NSS takes care of the Herbal Garden and Biological Fence set up in the campus.
- The college ensured judicious use of electricity.
- Water quality analysis was conducted.

7.5

Whether environmental audit was conducted?

Yes ☐   No ☑

7.6   Any other relevant information the institution wishes to add.

8.   Plans of Institution for Next Year

> ➢   Start new UG and PG courses
>
> ➢   Improve the academic output of the college
>
> ➢   Complete the construction of Library block
>
> ➢   Complete the construction of Ladies hostel and staff quarters
>
> ➢   Complete the construction of Science block
>
> ➢   Enhance research output and publication
>
> ➢   To start more diploma courses in the continuing cell
>
> ➢   Strengthen career guidance and placement cell and organise campus interviews

Biyamol George

Coordinator, IQAC

Dr. Silvykutty Joseph
Govt. College
Kattappana
Principal